



THE REPUBLIC OF UGANDA

**Apac District Local Government**

# **JOB ANNOUNCEMENT** **(INTERNAL ADVERT)**

Applications are invited from suitably qualified persons to fill the vacant post that exist in the service of Apac District Local Government. Applications should be submitted in triplicate on PSC Form 3 (Revised 2008) to the **SECRETARY, DISTRICT SERVICE COMMISSION, P.O BOX 1, APAC**, not later than Friday, 29<sup>th</sup> November, 2019 from the date of this advertisement.

Application forms are obtained/ downloadable from our website: [www.apac.go.ug](http://www.apac.go.ug), or, [www.psc.go.ug](http://www.psc.go.ug), or the Public Service Commission Office 2<sup>nd</sup> Floor, Farmers House, Parliament Avenue, Kampala and / or any other District Service Commission Offices and must be filled in the applicants' hand writing with three (3) current passport size photographs attached.

Serving officers should route in their applications through their heads of Departments who should be informed of the closing date to avoid delay.

Application forms must bear the **Title** and **Code/Ref** of the post applied for. **Certified photocopies** of the academic certificates, transcripts with detailed CVs and other supporting documents must accompany the application forms. Short listed candidates must come with their original certificates and identity cards.

**Title of the Post: Principal Medical Officer**

**2. Salary Scale: U2 Med 1**

**3. Number of Vacancies: 01**

**4. Code: ADSC/08/2019**

**5. Age Limit: 25-55 years.**

## **(a) Qualifications**

### **Person Specifications**

#### **(i) Qualifications**

**M B. Ch.B. or its equivalent from a recognized University/Institution. Must be registered and licensed with the Medical and Dental Practitioners Council.**

#### **(II) Experience:**

**Six years working experience in health services management three of which must be at the level of Senior Medical Officer.**

#### **(iii) Competences**

**Planning, Organizing and coordinating; Project Management; Information management skills; Accountability; Concern for quality and standards; Time management skills; Team building; Leadership; Report writing; and Procurement disposal & contract management.**

#### **Key Duties of the Post/Key Result Areas:**

- a) Directing clinical services and supervising their respective Heads;
- b) Accounts for medical, fiscal and other resources;
- c) Diagnosing and treating patients;
- d) Coordinating the implementation of the Uganda Minimum Health Care Package;
- e) Supervising health information management systems;
- f) Carrying out human resource management functions;
- g) Providing health service delivery standards manuals;
- h) Ensuring occupational health and safety at work place;
- i) Developing and implementing Continuous Professional Development;
- j) Preparing and submitting periodic reports to relevant authorities;
- k) Adhering to National Health Service Delivery Standards; and
- l) Enforcing Professional & Service Codes of Conduct & Ethics.

**SECRETARY, DISTRICT SERVICE COMMISSION/APAC**